

Senior Account Manager/Account Director



Synergy Vision are a growing medical communications agency working with a number of high profile pharmaceutical companies to deliver creative and innovative projects in medical education and events.

We are looking for an Account Director to provide a high-quality account management service for our clients, delivering projects from conception to completion.

The successful candidate will report to the Group Account Director, and will have line-management responsibility.

This role provides a varied and rewarding opportunity for someone who wants to make a difference to our clients and our business through exceptional service and proactively developing accounts.

Location: London

Job type: Permanent, with flexible working available upon request

Salary: Competitive, dependent on experience

Interested in applying?

Please submit your CV together with a brief covering letter to:
applications@synergy-vision.com

This job is for you if you have:

- A proactive and service-orientated attitude, with the desire to exceed client expectations
- Excellent organizational and time management skills, with a flexible and solution-focused approach to your work
- The ability to problem-solve effectively
- Great attention to detail
- Excellent social and interpersonal skills, with a talent for influencing and negotiating
- An enthusiasm for project management, with confidence and decisiveness in decision making
- The ability to work effectively in a team or autonomously in a fast-paced environment
- Excellent written and verbal communication skills
- The ability to accept and act on constructive feedback
- A desire to work somewhere you can truly influence the way things are done.

Key responsibilities:

- Build and maintain successful client relationships
- Lead project status meetings
- Take/develop and communicate client brief, and manage project team to ensure client requirements and overall objectives are met
- Develop and present proposals and costings for clients
- Provide creative and strategic input in meetings and during project development
- Ensure regular monitoring of budgets and appropriate discussion with clients
- Motivate, manage, train and oversee direct reports
- Proactively develop business within existing and new accounts and clients
- Track progress and update the status of multiple projects.

You have:

- Significant account management experience
- Previously worked in a medical communications or creative agency
- Knowledge of the pharmaceutical industry
- An undergraduate degree education, potentially in a life sciences discipline
- Previous experience of line managing team members.

We offer:

- Competitive salary, pension, 25 days of annual leave, flexible working, season ticket loan, duvet days, free breakfast, Perkbox employee rewards scheme, birthday lie-in, option to purchase additional holiday, team days and socials.